

## **Tool Crib Attendant**

Collicutt Energy Services Corp, recognized experts in engine rebuilds and servicing and a leader in the natural gas and diesel power generation industry, is currently seeking a Tool Crib Attendant to join our Collicutt team in the Red Deer Head Office. We are looking for someone who is ready for the opportunity to grow with the company and challenge themselves.

The Tool Crib Attendant will be responsible for expanding our existing tool crib! The successful individual will ensure an effectively running of the tool crib area, distributing tools as requested by shop and field staff, as well as organizing, maintaining, and replenishing inventory as required.

***We offer: Competitive Wages, Overtime Opportunities, Solid Group Benefits, RRSP Matching, Referral Bonuses, PPE Allowances, Course Reimbursements and Modified Shift Schedules which Promote Work/Life Balance!***

### **Primary Job Functions:**

- Create, organize and maintain tool crib for efficiency
- Add non-inventoried tooling into existing tool crib
- Sign out tools to field and shop technicians as requested
- Check tool and equipment condition upon return, issue for repair or cleaning
- Maintain and manage all calibrated tooling
- Repair, maintain and clean warehouse, tools and other equipment;
- Escalate damaged, modified or out of service tools to leadership
- Coordinate replacement and/or repair of damaged or broken tools and equipment
- Check expiry dates on relevant items and send out if needed
- Perform regular inventory counts of tool crib
- General housekeeping of tool crib to professional looking tool crib
- Commitment to Collicutt Core Purpose and Core Values
- All other duties & requests as required

### **Qualifications and Education Requirements:**

- Previous tool crib attendant exposure would be an asset
- Journeyman certificate an asset
- Familiar with precision measuring tools an asset

### **Required Competencies:**

- Self-motivation; the ability to work in a very dynamic environment
- Strong attention to detail
- Effective time management skills
- Good record keeping along with good organizing capabilities; Good computer skills
- Clear background record check and satisfactory references

The potential for success with our expanding, progressive, privately owned business is unlimited. We recognize our team members as individuals, and consider mutual RESPECT to be the key to building a cohesive, productive Team.

We offer a comprehensive compensation package including: solid group benefits, RRSP matching, referral bonus, course reimbursement and access to world class medical specialists through our unique Best Doctor's program as well as an Employee Assistance Program.

If you are interested in this exciting opportunity that offers endless learning opportunities, a safety first philosophy, mutual commitment, fun, and community involvement, then don't wait any longer! Come be part of our FAMILY. Please submit your resume in confidence, along with your salary expectation and availability date to [hr@collicutt.com](mailto:hr@collicutt.com).

*No One Gets Hurt ~ We Are Like a Family ~ Do What's Right ~ Do What You Say ~  
~ It's Fun to Win ~ Finding a Better Way*

