

Accounting Analyst

Collicutt Energy Services Corp, recognized experts in engine rebuilds and servicing and a leader in the natural gas and diesel power generation industry, is currently seeking an Accounting Analyst for our Red Deer Head Office to join our growing team. We are looking for a professional who is ready for the opportunity to grow with the company and challenge themselves.

The successful candidate will be responsible for:

- Assist in year-end processing and run month-end reports
- Provide recommendations and assistance to the Controller in the planning, implementation, and evaluation of modifications to existing operations, systems and procedures
- Compile divisional and departmental reports monthly, including preparation of actual to-budget analysis & other analytical reviews as required
- Post journal entries and reconciling accounts, preparing trial balance, maintaining general ledgers and preparing financial statements
- Keep financial records and establishing, maintaining and balancing various accounts using SAP
- Provide financial support to various departments within the organization
- Initiate wire transfers, oversee bank recs, complete & submit GST remittance forms and AP/AR coverage as required
- Work with Controller to prepare financial statements monthly
- Manage fixed asset register
- Monitor and recommend cost saving opportunities
- All other duties as required

The position requires:

- Business Diploma with a focus in accounting (equivalent combinations of education and experience will be considered)
- 2-5 years of experience would be considered an asset
- Working knowledge of SAP Business One or similar ERP system is an asset
- Excellent team player, who is also an independent thinker with the ability to remain objective
- Strong technical ability, with a very high degree of accuracy
- Excellent problem-solving skills with strong analytical and decision making skills
- Excellent verbal and written communication skills
- An extremely high level of initiative and attention to detail
- Strong understanding of the company inter-department workings and roles they play with each other
- Commitment to Collicutt Core Purpose and Core Values

This is an excellent opportunity to join a dynamic and growing organization. The potential for success with our expanding, progressive, privately owned business is unlimited. We recognize our team members as individuals and consider mutual RESPECT to be the key to building a cohesive, productive Team.

If you are interested in this exciting opportunity that offers endless learning opportunities, a safety first philosophy, mutual commitment, fun, and community involvement, then don't wait any longer! Come be part of our FAMILY.

Please submit your resume to Human Resources, along with your salary expectation, and availability date by responding to this ad.

No One Gets Hurt ~ We Are Like a Family ~ Do What's Right ~ Do What You Say ~
~ It's Fun to Win ~ Finding a Better Way

