



Collicutt Energy Services Inc.  
Quality Forms

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Issue Date:	Quality
Issued by:	
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## EMPLOYEE JOB DESCRIPTION


Prepared by: Human Resources Approved by: Branch/Service Manager

### POSITION: GENERATOR SERVICE TECHNICIAN

Location	Division/Department	Supervisor	Salary Range	Work Conditions

~ Do What You Say ~ We are Like a Family ~ Do What's Right ~ It's Fun to Win ~ No One Gets Hurt ~ Finding a Better Way ~

Essential Duties & Responsibilities	Required Experience & Skills
<ul style="list-style-type: none"> <li>Performing preventative and corrective maintenance of standby generator systems 5 KW through 3200 KW</li> <li>Following proper procedures for load bank testing</li> <li>Troubleshooting and diagnosing emergency repair procedures of AC/DC controls</li> <li>Troubleshooting and diagnosing gas and diesel industrial engines</li> <li>Reading and understanding wiring diagrams and schematics</li> <li>Providing excellent customer service to internal and external customers</li> <li>Working independently with minimal daily supervision</li> <li>All other duties as required</li> </ul> <p><b>Health &amp; Safety</b></p> <ul style="list-style-type: none"> <li>Maintain a safety-oriented disposition at all times</li> <li>Responsible for complying with all safety/cleanliness rules &amp; practices in the company, as well as taking an active part in ensuring own &amp; others' compliance to all safety rules</li> <li>Enforce Health and Safety policies and procedures</li> </ul>	<ul style="list-style-type: none"> <li>Minimum three years of experience in the back-up generator industry or a transferable industry</li> <li>High School Education</li> <li>CAT, Cummins, Kohler, Detroit – MTU experience a plus</li> <li>Ability to read, write and communicate in a professional manner</li> <li>Knowledge of or ability to learn gas and diesel industrial engine fuel systems and controls</li> <li>Knowledge of automatic transfer switches and control logic</li> <li>Valid driver's license required, with good driving record</li> <li>Excellent customer service and interpersonal skills</li> <li>Intermediate or higher level computer skills</li> <li>Available for the on call rotation schedule</li> <li>Strong analytical and decision-making skills and attention to detail</li> <li>Exceptional communication and organization skills</li> <li>Excellent troubleshooting skills</li> <li>Commitment to Collicutt Core Purpose and Core Values</li> <li>Available for, and legally able to, travel internationally</li> </ul>

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**Acknowledgement**

The above job description is not intended to be an all-inclusive list of duties and standards of the position. The employee will follow any other instructions and perform any other related duties, as assigned by their supervisor.

I, \_\_\_\_\_, accept the Essential Duties & Responsibilities, as well as affirm that I have the Required Experience & Skills to perform the job.

\_\_\_\_\_  
 ACKNOWLEDGED: Employee Signature \_\_\_\_\_  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 ACKNOWLEDGED: Company Representative \_\_\_\_\_  
 \_\_\_\_\_  
 Date